



**Theewaterskloof**  
Municipality

TOP LAYER SDBIP

2013/14



Toplayer Service Delivery Budget Implementation Plan for 2013/14

Ignite	Strategic Objective [R]	Org. Unit/Department	National Outcome [R]	National KPA [R]	Strategic Objective [R]	NDE objective [R]	Strategic Objective [R]	Municipal KPA [R]	KPI [R]	Unit of Measurement	Provincial Strategic Outcomes	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2014 /2015	2014 /2015	2015 /2016	2016 /2017
	List	List	List	List	List	List	List	List	200 characters	200 characters	200 characters	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number
1	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Work towards obtaining a clean audit	Developing a capable and Development State	Good Governance and Improve the auditing status of the Municipality	Good Governance	Develop a standard operating procedure (SOP) for the overall contract management within the MFMA requirements and submit to management by end September 2013	Standard operating procedure completed and submitted to management	Mainstreaming sustainability and optimising resource-use efficiency	1	1	1							
2	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Vigorous driving and management of projects of the financial sustainability steering committee	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Submit bi-annual performance reports on the implementation of the projects of the financial sustainability steering committee to council	Number of reports submitted	Mainstreaming sustainability and optimising resource-use efficiency	2	2		1		1				
3	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved functioning and results of the Revenue Section/Improve the collection rate	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Achieve a payment percentage of 95% by the end of 2017	Payment %	Mainstreaming sustainability and optimising resource-use efficiency	91	91				91				
4	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved Financial Management	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Submit bi-annual financial statements to council	Statements submitted	Mainstreaming sustainability and optimising resource-use efficiency	2	2	1		1					
5	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved Financial Management	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	Ratio achieved	Mainstreaming sustainability and optimising resource-use efficiency	60	60		60						
6	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved Financial Management	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	Ratio achieved	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1						
7	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved Financial Management	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (%)	Ratio achieved	Mainstreaming sustainability and optimising resource-use efficiency	11	11		11						
8	Financial Services	Budget and treasury office	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Improved Financial Management	Developing a capable and Development State	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Introduce a formal Budget Steering Committee by end September 2013	Functional Budget committee	Mainstreaming sustainability and optimising resource-use efficiency	1	1	1							
9	Office of the Municipal Manager	Executive and council	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Improved Communication and community involvement	Developing a capable and Development State	Good Governance and Improve the auditing status of the Municipality	Good Governance	Compile and submit a communication implementation plan based on communication strategy to Mayco by end September 2012	Plan adopted by Mayco	Mainstreaming sustainability and optimising resource-use efficiency	1	1	1							
10	Office of the Municipal Manager	Executive and council	A responsive and accountable, effective and efficient local government system	Good Governance and Public Participation	Improved Communication and community involvement	Developing a capable and Development State	Good Governance and Improve the auditing status of the Municipality	Good Governance	Rollout of the communication implementation plan by end October 2013	Quarterly performance report submitted to Mayco	Mainstreaming sustainability and optimising resource-use efficiency	2	2		1	1		4	4	4	4
11	Office of the Municipal Manager	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Optimum utilisation of PMS to ensure continuous performance improvement working towards a clean performance audit	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Review the performance management framework to include individual performance management up to Deputy Director Level and submit to council by end March 2014	PM Framework reviewed and submitted to council by end March 2014	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1					1	
12	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Improved IT service and infrastructure	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Adoption of the ITC Master system plan by end October 2013	Draft completed and submitted to council by end October 2013	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1			1	1	1	1
13	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Improve the functioning of the ward committee system	Developing a capable and Development State	Good Governance and Improve the auditing status of the Municipality	Good Governance	Development of a public participation Framework and policy	completed by end October 2013	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1						
14	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Continuous review of policies and delegations and by-laws	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Review and update one By-law annually by the end of June 2014	1 review	Mainstreaming sustainability and optimising resource-use efficiency	1	1			1		1	1	1	1
15	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Continuous review of policies and delegations and by-laws	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Review two identified HR policies annually and submit drafts to council for approval by end June (Employee Assistance Program and Training Policies)	Number of policies reviewed and submitted to council	Mainstreaming sustainability and optimising resource-use efficiency	2	2			2		2	2	2	2
16	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Continuous review of policies and delegations and by-laws	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Review two identified IT policies annually and submit drafts to council for approval by end June	Number of policies reviewed and submitted to council	Mainstreaming sustainability and optimising resource-use efficiency	2	2			2		2	2	2	2
17	Corporate Services	Corporate services	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Conduct a productivity assessment	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Rollout of the management approved Productivity Implementation plan	Number of performance reports submitted to management	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1	1	1	4	4	4	4
18	Operational Services	Corporate services	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Nation building and social cohesion	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Quarterly report to Mayco on the outcome of the SLA's for each town (focusing on the ratings, the top 5 critical shortcomings and remedies)	Number of reports	Integrating service delivery for maximum impact	4	4	1	1	1	1	4	4	4	4
19	Operational Services	Corporate services	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Nation building and social cohesion	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Provision of water within minimum service levels and above	Number of facilities provided	Integrating service delivery for maximum impact	47	47		47						



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Ignite	Strategic Outcome (R)	Service Category	National Outcome (R)	National KPA (R)	Strategic Objective (R)	KPI Objective (R)	Strategic Objective (R)	Municipal KPA (R)	KPI (R)	Unit of Measurement	Provincial Strategic Outcomes	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2014 /2015	2014 /2015	2015 /2016	2016 /2017
20	Technical Services	Road transport	A responsive and accountable, effective and efficient local government system	Basic Service Delivery	Infrastructure and bulk upgrades	Developing a capable and Development State	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Roads Upgrade (Genadendal)	% of project completed	Mainstreaming sustainability and optimising resource-use efficiency	100	100	10		80	100				
21	Technical Services	Other	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Environmental Sustainability and Resilience	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Submission of EIA application for extension of Caledon cemetery	application submitted	Integrating service delivery for maximum impact	1	1		1						
22	Technical Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Construction of WWTP in Tessaelsdorp with approved capital projects for the financial year	% of project completed	Integrating service delivery for maximum impact	100	100	90	100						
23	Technical Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Infrastructure and bulk upgrades	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Roads Upgrade (Villiersdorp)	% of project completed	Integrating service delivery for maximum impact	100	100	10			100				
24	Technical Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Infrastructure and bulk upgrades	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Roads Upgrade (Caledon, Botriver, Mydelton)	% of project completed	Integrating service delivery for maximum impact	100	100		10		100				
25	Operational Services	Electricity	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Infrastructure and bulk upgrades	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Provision of high mass lights for increased safety	Number of high mass lights	Integrating service delivery for maximum impact	5	5		4	1					
26	Operational Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Provision of sanitation within minimum service levels and above	Number of facilities provided	Integrating service delivery for maximum impact	100	100			100					
27	Operational Services	Other	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Nation Building and Social Cohesion	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Quarterly reporting on progress to the Portfolio Committee on quick-win projects (operational + capital)	Number of reports	Integrating service delivery for maximum impact	4	4	1	1	1	1	4	4	4	4
28	Operational Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Updated equipment maintenance files wrt bludrop status requirements	updated files (19 water pump stations)	Integrating service delivery for maximum impact	100	100	100	100	100	100	100	100	100	100
29	Operational Services	Sport and recreation	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Updated equipment maintenance files wrt green drop status requirements	updated files (15 sewerage pump stations)	Integrating service delivery for maximum impact	100	100	100	100	100	100	100	100	100	100
30	Operational Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Develop scheduled maintenance programs per town with respect to sports facilities, cemeteries and municipal buildings	Number of Maintenance Programs	Integrating service delivery for maximum impact	3	3	3				3	3	3	3
31	Operational Services	Corporate services	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Day to Day Service Delivery	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Conduct Town evaluations/Town Audits by end June Annually	number of audits	Integrating service delivery for maximum impact	1	1				1	1	1	1	1



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Ignite	Ministerial (R)	GRS Classification	National Outcome (R)	National KPA (R)	Provincial Outcome (R)	RDP Objective (R)	Strategic Outcome (R)	Municipal KPA (R)	KPI (R)	Unit of Measurement	Provincial Strategic Outcomes	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2014 /2015	2014 /2015	2015 /2016	2016 /2017
32	Technical Services	Other	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Environmental Sustainability and Resilience	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Submission of EIA application for extension of Grabouw(Knoeffloks ksaal) cemetery	application submitted	Integrating service delivery for maximum impact	1	1		1						
33	Technical Services	Water	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Revision of the Water Services Master Plan by the end of June 2014	Plan revised	Integrating service delivery for maximum impact	1	1				1				
34	Technical Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Revision of the Stormwater Master Plan by the end of June 2014	Plan revised	Integrating service delivery for maximum impact	1	1				1				
35	Technical Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Revision of the Roads Master Plan by the end of June 2014	Plan revised	Integrating service delivery for maximum impact	1	1				1				
36	Technical Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Revision of the Sewerage Master Plan by the end of June 2014	Plan revised	Integrating service delivery for maximum impact	1	1				1				
37	Technical Services	Water	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Upgrade the existing bulk water storage and related pipework for Grabouw by the end of June 2015	Practicle completion of Reservoir bulk	Integrating service delivery for maximum impact	100	100	15	25		100	100			
38	Technical Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Obtain ROD for the Construction of new bulk sewer system for Bereaville	ROD obtained	Integrating service delivery for maximum impact	1	1				1				
39	Technical Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Upgrade of the Grabouw Waste Water Treatment Works	Completion of phase 2	Integrating service delivery for maximum impact	100	100		50		100	100			
40	Technical Services	Waste water management	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Upgrade of the Villiersdorp Waste Water Treatment Works	% of project completed	Integrating service delivery for maximum impact	100	100	15	25		100				
41	Technical Services	Road transport	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Developing a capable and Development State	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Roads Upgrade (RSE)	% of project completed	Integrating service delivery for maximum impact	100	100	10			100				
42	Technical Services	Water	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Limit water losses to less than 15%	% of unaccounted for water	Integrating service delivery for maximum impact	15	15				15	15	15	15	



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Ignite	Directorate/Unit	SFS Classification	National Outcome [R]	National KPA [R]	Pre-determined Objective [R]	NBP Objective [R]	Strategic Objective [R]	Municipal KPA [R]	KPI [R]	Unit of Measurement	Provincial Strategic Outcomes	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2014 /2015	2014 /2015	2015 /2016	2016 /2017
43	Technical Services	Electricity	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Implementation of three year infrastructure and basic services upgrade, expansion and replacement program linked to the MIG Program, Capital Reserve Development Program and development contribution program	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Limit distribution losses for electricity to below 8.4%	% unaccounted for electricity	Integrating service delivery for maximum impact	8.4	8.4				8.4	8.4	8.4	8.4	
44	Technical Services	Road transport	A responsive and accountable, effective and efficient local government system	Basic Service Delivery	Infrastructure and bulk upgrades	Developing a capable and Development State	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Roads Upgrade (Grabouw)	% of project completed	Mainstreaming sustainability and optimising resource-use efficiency	100	100	10			100				
45	Technical Services	Electricity	A responsive and accountable, effective and efficient local government system	Basic Service Delivery	Day to Day Service Delivery	Developing a capable and Development State	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Install pre-paid electricity meters	# of meters installed	Mainstreaming sustainability and optimising resource-use efficiency	500	500	125	125	125	125				
46	Development Services	Housing	Sustainable human settlements and improved quality of household life	Basic Service Delivery	Implementation of the Human Settlements Program which includes programs such as IRDP, EHP & EPHP) & Provision and Implementation of serviced sites	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Review the Human Settlements Plan	reviewed plan submitted to council by end September 2013	Developing integrated and sustainable human settlements	1	1	1				1	1	1	1
47	Development Services	Planning and development	A responsive and accountable, effective and efficient local government system	Municipal Transformation and Institutional Development	Continuous review of policies and delegations and by-laws	Developing a capable and Development State	Refine and improve the institutional capacity of the municipality	Institutional Development	Develop policy on backyard dwellers	number of policies	Mainstreaming sustainability and optimising resource-use efficiency	1	1				1				
48	Development Services	Planning and development	Decent employment through inclusive economic growth	Local Economic Development	Provision of economic and social facilities	Economy and Development	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Report on Small Farmers Development	Quarterly Reporting to development portfolio committee	Creating opportunities for growth and jobs	4	4	1	1	1	1	4	4	4	4
49	Development Services	Planning and development	Decent employment through inclusive economic growth	Local Economic Development	Facilitate the establishment of partnerships that will result in the improved social conditions of certain communities (vulnerable groups)	Economy and Development	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Establish partnerships (focussing on the implementation of the youth development strategy)	Number of MOA's signed	Creating opportunities for growth and jobs	3	3		1	1	1	3	3	3	3
50	Development Services	Planning and development	Decent employment through inclusive economic growth	Local Economic Development	Establish an investor and developer institutional friendly environment within the Municipality	Economy and Development	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Implement an approved plan for an investor friendly municipality	Number of progress reports submitted to Developers support team	Creating opportunities for growth and jobs	3	3		1	1	1	4	4	4	4
51	Technical Services	Waste management	A responsive and accountable, effective and efficient local government system	Basic Service Delivery	Conserve the natural environment and improve the quality of our living environment	Environmental Sustainability and Resilience	Improved environmental management	Local Economic Development	Implementation of the approved Waste Minimisation plan	number of reports submitted to Mayco	Integrating service delivery for maximum impact	2	2			1	1	4	4	4	4
52	Development Services	Planning and development	Decent employment through inclusive economic growth	Local Economic Development	Establish an investor and developer institutional friendly environment within the Municipality	Economy and Development	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Rollout of an approved implementation plan for the development of SMME's	Number of performance reports submitted to Dev Portfolio committee	Creating opportunities for growth and jobs	3	3		1	1	1	4	4	4	4
53	Development Services	Planning and development	Decent employment through inclusive economic growth	Local Economic Development	Contracting and implementation of the Grabouw Investment Initiative	Economy and Development	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Sign contracts with investors	Number of contracts signed	Creating opportunities for growth and jobs	2	2	2				1	1	1	1
54	Development Services	Planning and development	Decent employment through inclusive economic growth	Basic Service Delivery	Infrastructure and bulk upgrades	Economy and Development	Infrastructure and bulk upgrades, replacements and expansions in order to address infrastructure and bulk services backlogs, make provision for developmental strategies and improve sustainability in the process	Basic Service Delivery	Completion of Thusong Centre (DLPG Funding - building upgrade)	% project completed as per project life cycle	Mainstreaming sustainability and optimising resource-use efficiency	100	100	10		100					
55	Development Services	Planning and development	Sustainable human settlements and improved quality of household life	Basic Service Delivery	The establishment of sustainable rural settlements in the villages of Klein begins, Nuweberg and Lebanon in following the Comprehensive Rural Development Process.	Nation Building and Social Cohesion	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Submit a project plan to Mayco on the amalgamation of Nuweberg & Lebanon into the Municipal area and a legal and functional solution for Kleinbegin by end November 2013	Project plan approved by Mayco	Creating opportunities for growth and jobs	1	1		1						
56	Development Services	Community and social services	Sustainable human settlements and improved quality of household life	Basic Service Delivery	Provision of economic and social facilities	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Provision of new sport facilities	Number of projects	Developing integrated and sustainable human settlements	3	3				3	2	2	2	2
57	Development Services	Housing	Sustainable human settlements and improved quality of household life	Basic Service Delivery	Implementation of the Human Settlements Program which includes programs such as IRDP, EHP & EPHP) & Provision and Implementation of serviced sites	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Implement the Riviersonderend Housing project	Number of sites serviced	Developing integrated and sustainable human settlements	10	10				10				



**Toplayer Service Delivery Budget Implementation Plan for 2013/14**[illegible]



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Ignite	Department	Service Classification	National Outcome [R]	National KPA [R]	Relevant QoQ Outcome [R]	RDP Objective [R]	Strategic Objective [R]	Municipal KPA [R]	KPI [R]	Unit of Measurement	Provincial Strategic Outcomes	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2014 /2015	2014 /2015	2015 /2016	2016 /2017
71	Development Services	Housing	Sustainable human settlements and improved quality of household life	Basic Service Delivery	Implementation of the Human Settlements Program which includes programs such as IRDP, EHP & EPHP & Provision and Implementation of serviced sites	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Implement the Siteview Rectification housing project	Number of topstructures completed	Developing integrated and sustainable human settlements	100	100				100				
72	Development Services	Housing	Sustainable human settlements and improved quality of household life	Basic Service Delivery	Ensure unbiased allocation of housing opportunities	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Review housing allocation policy and submit to council for approval by end June 2014	Reviewed policy submitted to council by end June 2014	Developing integrated and sustainable human settlements	1	1				1				
73	Development Services	Planning and development	A responsive and accountable, effective and efficient local government system	Municipal Financial Viability and Management	Acquire land for planned integrated Human Settlements	Developing a capable and Development State	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	Rollout an approved project plan to speed up land transfers from the Dept of national Public Works to the municipality	Number of progress reports submitted to Dev portfolio committee	Developing integrated and sustainable human settlements	3	3		1	1	1	4	4	4	4
74	Development Services	Sport and recreation	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Implementation of the Human Settlements Program which includes programs such as IRDP, EHP & EPHP & Provision and Implementation of serviced sites	Transforming Human Settlements	To develop integrated and sustainable human settlements that will address the housing demand within the Theewaterskloof Area	Basic Service Delivery	submit a 5 year plan for the upgrading of sport facilities	Plan approved by council	Mainstreaming sustainability and optimising resource-use efficiency	1	1				1				
75	Development Services	Planning and development	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Facilitate the establishment of partnerships that will result in the improved social conditions of certain communities (vulnerable groups)	Developing a capable and Development State	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Develop a Partnership Development Strategy (which includes communities, private sector, agri sector and the public sector) and submit to council for approval by October 2015	Strategy approved by council	Mainstreaming sustainability and optimising resource-use efficiency	1	1		1						
76	Office of the Municipal Manager	Executive and council	A development-orientated public service and inclusive citizenship	Good Governance and Public Participation	Work towards obtaining a clean audit	Developing a capable and Development State	Good Governance and Improve the auditing status of the Municipality	Good Governance	Submit an audit report on the outcomes of the contracts audit to the contracts SOP to council	Number of reports submitted	Mainstreaming sustainability and optimising resource-use efficiency	1	1				1	1	1	1	1
77	Development Services	Planning and development	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Facilitate the establishment of partnerships that will result in the improved social conditions of certain communities (vulnerable groups)	Developing a capable and Development State	Creating and enabling environment favourable for economic and human development in a sustainable manner	Local Economic Development	Implementation of the Partnership Development Strategy	Number of MOA's signed	Mainstreaming sustainability and optimising resource-use efficiency	1	1			1		1	1	1	1
78	Development Services	Public safety	All people in south Africa protected and feel safe	Basic Service Delivery	Roll out of a traffic policing intensification project	Building Safer Communities	Increased community safety through traffic policing, bylaw enforcement and disaster management	Basic Service Delivery	Draft an implementation plan based on the law enforcement strategy for the intensification of traffic policing and submit to the steering committee	Implementation plan submitted to the steering committee	Increasing safety	1	1		1						
79	Development Services	Public safety	All people in south Africa protected and feel safe	Basic Service Delivery	Intensify the Impact of Traffic Policing in the TWK	Building Safer Communities	Increased community safety through traffic policing, bylaw enforcement and disaster management	Basic Service Delivery	Submit quarterly progress reports on the implementation of the law enforcement strategy to the portfolio committee for public safety	Number of reports submitted	Increasing safety	2	2			1	1	4	4	4	4
80	Development Services	Public safety	All people in south Africa protected and feel safe	Basic Service Delivery	Implementation of Town Renewal Strategies by using mechanisms such as Special Rates Areas	Building Safer Communities	Increased community safety through traffic policing, bylaw enforcement and disaster management	Basic Service Delivery	Compile and submit a Special Rates areas policy and by-law to council for approval	Special Rates areas policy & by-law submitted to council	Increasing safety	1	1		1						
81	Development Services	Public safety	All people in south Africa protected and feel safe	Municipal Financial Viability and Management	Vigorous driving and management of projects of the financial sustainability steering committee	Building Safer Communities	Improved Sustainable Financial Management of the Theewaterskloof Municipality and Execute Legislative requirements	Financial Viability	Develop a Land Disposal Strategy	% of activities completed as per project life cycle	Increasing safety	100	100	70	100						
82	Technical Services	Waste management	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Conserve the natural environment and improve the quality of our living environment	Environmental Sustainability and Resilience	Improved environmental management	Basic Service Delivery	Development and approval of Waste Minimisation Plan	Approved Plan	Integrating service delivery for maximum impact	1	1		1						
83	Operational Services	WATER	Protection and enhancement of environmental assets and natural resources	Basic Service Delivery	Conserve the natural environment and improve the quality of our living environment	Environmental Sustainability and Resilience	Improved environmental management	Basic Service Delivery	Report on the Implementation of the Water Conservation Strategy in all towns	Quarterly reporting on Number of programmes implemented	Integrating service delivery for maximum impact	3	3		1	1	2	4	4	4	4



**CAPITAL**

**2013/14**



Capital projects for the 2013/14 financial year

Ignite			645 Classification (R)	Project name (R)	Project Description	Funding source (R)	Planned Start Date (R)	Planned Completion Date (R)	Area (R)	Area (R)	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	Total	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	
Ref	Directorate	List	List	200 characters	65000 characters	Ignite ref	YYYY/MM/DD	YYYY/MM/DD	Mun Ref separated	Ignite ref separated by ;	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number		CRR	Other	CRR	Other	CRR	Other
1	Office of the Municipal Manager	Municipal Manager	Executive and council	Inventory	Inventory	3	2014/01/01	2014/05/31	1	1	0	0	0	0	0	0	10000	10000	10000	10000	10000	0	50000.00	50000					
2	Technical Services	Cemeteries and Crematoriums	Community and Social Services	Cemetery	Cemetery	6	2013/09/01	2014/03/31	3;4	4;5	0	0	50000	50000	50000	0	50000	100000	200000	0	0	0	500000.00	500000					
3	Technical Services	Cemeteries and Crematoriums	Community and Social Services	Cemetery	Cemetery	6	2013/09/01	2014/05/31	8;9;10;11;12;13	9;10;11;12;13;14	0	0	50000	50000	50000	0	50000	100000	100000	100000	100000	0	600000.00	600000					
4	Corporate Services	Director: Corporate Services	Corporate Services	Inventory	Inventory	3	2013/08/01	2013/09/30	1	1	0	300000	42000	0	0	0	0	0	0	0	0	0	342000.00	342000					
5	Development Services	Director: Development Services	Corporate Services	Inventory	Inventory	3	2013/07/01	2014/06/30	1	1	15242	15242	15242	15242	15242	15242	15242	15242	15242	15242	15240	15240	162900.00	162900					
6	Technical Services	Electricity	Electricity	Inventory	Inventory	3	2013/07/01	2014/05/31	1	1	10000	21000	31000	90000	8000	4000	3000	3000	3000	3000	3000	0	179000.00	179000					
7	Financial Services	Director: Financial Services	Budget and Treasury office	Inventory	Inventory	5	2013/12/01	2014/05/31	1	1	0	0	0	0	0	10000	0	0	10000	10000	6550	0	36550.00	36550					
8	Development Services	Housing	Housing	Housing	Housing	11	2013/07/01	2014/06/30	1	1	2458500	2458500	2458500	2458500	2458500	2458500	2458500	2458500	2458500	2458500	2458500	29502000.00	29502000						
9	Corporate Services	IT	Corporate Services	Inventory	Inventory	3	2013/09/01	2014/05/31	1	1	0	6800	522000	135000	200000	0	6800	6800	6800	6800	6800	0	891000.00	891000					
10	Operational Services	Director: Operational Services	Executive and council	Inventory	Inventory	3	2013/07/01	2014/06/30	1	1	46333	46333	46333	46333	46333	46333	46333	46333	46333	46333	46333	46337	556000.00	556000					
11	Operational Services	Director: Operational Services	Executive and council	Inventory	Inventory	3	2013/08/01	2014/03/31	2	3	0	20000	30000	30000	38000	36000	20000	40000	14400	0	0	0	228400.00	228400					
12	Operational Services	Director: Operational Services	Executive and council	Quick wins - Street lights	Quick wins - Street lights	3	2013/09/01	2013/11/30	2	3	0	0	30000	40000	30000	0	0	0	0	0	0	0	100000.00	100000					
13	Operational Services	Director: Operational Services	Executive and council	Inventory	Inventory	3	2014/03/01	2014/03/31	8;9;10;11;12;13	9;10;11;12;13;14	0	0	0	0	0	0	0	0	376112	0	0	0	376112.00	376112					
14	Operational Services	Director: Operational Services	Executive and council	Inventory	Inventory	3	2013/09/01	2013/12/31	1	2	0	0	35000	51000	6000	20000	0	0	0	0	0	0	112000.00	112000					
15	Operational Services	Director: Operational Services	Executive and council	Quick wins - High mass Lights	Quick wins - High mass Lights	3	2013/10/01	2013/10/31	1;8;3;5;5	2;4;7;4;5	0	0	125000	270000	0	0	0	125000	0	0	0	0	960000.00	960000					
16	Operational Services	Director: Operational Services	Executive and council	Inventory	Inventory	3	2013/09/01	2013/12/31	5;6	6;7	0	0	80800	60000	34500	35000	0	0	0	0	0	0	210300.00	210300					
17	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade (Caledon, Botriver and Mydelton)	Roads Upgrade	5	2013/10/01	2014/05/31	3;4;7	4;5;6	0	0	0	50000	50000	50000	50000	300000	300000	300000	100000	0	1200000.00	1200000					
18	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade (Genadendal)	Roads Upgrade	5	2013/02/01	2014/05/31	2	3	0	0	0	0	0	0	0	100000	200000	40000	40000	0	380000.00	380000					
19	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade (Grabouw)	Roads Upgrade	5	2013/02/01	2014/05/31	6;11;12;13	9;10;11;12;13;14	0	0	0	100000	100000	100000	100000	300000	300000	300000	300000	3816	1603816.00	1603816					
20	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade (RSE)	Roads Upgrade	5	2013/10/01	2014/05/31	1	1	0	0	0	50000	50000	50000	50000	150000	150000	100000	150000	0	615000.00	615000					
21	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade (Villiersdorp)	Roads Upgrade	5	2013/02/01	2014/06/30	6	6;7	0	0	0	0	0	0	0	100000	200000	200000	50000	50000	600000.00	600000					
22	Technical Services	Waste Water Management	Waste Water Management	Bereville Sewerage (Multi year project)	Bereville Sewerage (Multi year project)	5	2013/08/01	2014/05/31	2	3	0	50000	0	50000	0	0	50000	0	100000	0	50000	0	300000.00	300000	3330550	6848450			
23	Technical Services	Waste Water Management	Waste Water Management	Upgrading Grabouw WWTW phase 2	Upgrading Grabouw WWTW phase 2	3;6;10	2013/07/01	2013/12/31	8;9;10;11;12;13	9;10;11;12;13;14	2526775	1280736	4727328	1419416	3580109	723880	0	0	0	0	0	0	14252194.00	14252194	5102000				
24	Technical Services	Waste Water Management	Waste Water Management	Villiersdorp WWTW (Multi year project)	Villiersdorp WWTW (Multi year project)	3;5	2013/07/01	2014/06/30	5;6	6;7	200000	57000	57000	342000	342000	342000	855000	1140000	1140000	2109000	1425000	873456	8982456.00	8982456	7320550	4132093			
25	Development Services	Sport and Recreation	Sport and Recreation	TWK Sport & Recreation	TWK Sport & Recreation	5	2013/07/01	2014/06/30	1	1	272467	272467	272467	272467	272467	272467	272467	272467	272467	272467	272467	272467	3269605.00	3269605	3745799	3955050			
26	Technical Services	Director: Technical Services	Corporate Services	Inventory	Inventory	3	2013/08/01	2013/11/30	1	1	0	8800	0	0	250000	0	0	0	0	0	0	0	258800.00	258800					
27	Technical Services	Water	Water	Grabouw bulk water phase 5 (Multi year project)	Grabouw bulk water phase 5 (Multi year project)	3;5	2013/11/01	2014/06/30	8;9;10;11;12;13	9;10;11;12;13;14	0	0	0	0	500000	500000	1250000	1500000	1500000	1000000	750000	746200	7746200.00	7746200	5179453				
28	Technical Services	Civil: Roads and Storm Water	Road Transport	Roads Upgrade	Roads Upgrade	3;5	01 July 2014	30 June 2016	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0.00		5020647	5130000			
29	Technical Services	Water	Water	TWK Bulk water supply	TWK Bulk water supply	3;5	01 July 2015	30 June 2016	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0.00			5926407			



# MONTHLY CASHFLOW

2013/14



12/12



# REVENUE BY SOURCE

2013/14



Revenue by Source for the 2013/14 financial year

Ignite	2013/14	2012/13	2011/12	2010/11	2009/10	2008/09	2007/08	2006/07	2005/06	2004/05	2003/04	2002/03	2001/02	2000/01	TOTAL
Ref	200 characters	100 characters	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	
1	Property rates		24018800	3002350	3002350	4203290	3002350	3602820	3002350	3002350	3002350	4803760	3002350	2401881	60047001
2	Property rates - penalties & collection charges		0	0	0	0	0	0	0	0	0	0	0	0	0
3	Service charges - electricity revenue		7865605	4588270	5243737	3277335	3277335	3277335	4588270	9832006	7210138	4588270	8521072	3277335	65546708
4	Service charges - water revenue		3551236	10209802	2219522	3107331	2219522	2663427	3551236	2219522	3107331	3551236	5770758	2219521	44390444
5	Service charges - sanitation revenue		1054569	1406091	878807	878807	2636421	703046	878807	3866751	1581853	1054569	1230330	1406091	17576142
6	Service charges - refuse revenue		2332816	1435579	717790	1794474	1076684	1615027	1256132	1794474	1435579	1435579	1435579	1615027	17944740
7	Service charges - other		12120	15150	8080	13130	4040	11110	8080	7070	5050	8080	4040	5050	101000
8	Rental of facilities and equipment		99400	127800	127800	113600	113600	99400	99400	127800	198800	99400	113600	99400	1420000
9	Interest earned - external investments		88000	88000	132000	220000	88000	220000	132000	110000	396000	352000	176000	198000	2200000
10	Interest earned - outstanding debtors		360000	320000	360000	360000	400000	440000	440000	480000	400000	80000	40000	320000	4000000
11	Dividends received		0	0	0	0	0	0	0	0	0	0	0	0	0
12	Fines		721710	641520	641520	721710	641520	641520	561330	882090	561330	801900	721710	481140	8019000
13	Licences and permits		200640	125400	100320	175560	326040	426360	275880	200640	275880	200640	100320	100320	2508000
14	Agency services		210000	168000	147000	210000	105000	210000	231000	126000	168000	168000	210000	147000	2100000
15	Transfers recognised - operational		33867600	0	434200	0	17368000	8684000	8684000	23446800	0	1736800	0	434200	86840000
16	Other revenue		743702	371851	1394441	464814	278888	185925	185925	371851	836664	1766292	1673329	1022590	9296272
17	Gains on disposal of PPE		0	0	0	0	0	0	0	0	0	0	0	0	0
18	Transfers recognised - capital		24511890	0	314255	0	12570200	6285100	628510	16969770	0	1257020	0	314255	62851000
X	TOTAL		R 99 638 088	R 22 499 813	R 15 721 822	R 15 540 051	R 44 107 600	R 29 065 070	R 16 707 320	R 63 437 124	R 19 178 975	R 21 903 546	R 22 999 088	R 14 041 810	R 384 840 307

10/10/14